CONTRA COSTA LOCAL AGENCY FORMATION COMMISSION

**Questionnaire for Annexations,   
Detachments and Reorganizations**

(Attach additional sheets as necessary)

1. Name of Application: (The name should match the title on the map and legal description; list all boundary changes that are part of the application)  
   Click or tap here to enter text.
2. Describe the acreage and general location; include street addresses if known:  
   Click or tap here to enter text.
3. List the 10-digit Assessor's Parcels within the proposal area:  
   Click or tap here to enter text.
4. Reasons for the proposal: (Why is this proposal being filed? Identify other actions that are part of the overall project, i.e., a tract map or development permit.)  
   Click or tap here to enter text.
5. Land Use and Zoning - Present and Future
6. Describe the existing land uses within the proposal area. Be specific.   
   Click or tap here to enter text.
7. Describe any changes in land uses that would result from or be facilitated by this proposed boundary change.   
   Click or tap here to enter text.
8. Describe the existing zoning designations within the proposal area.  
   Click or tap here to enter text.
9. Describe any proposed change in zoning for the proposal area. Do the existing and proposed uses conform to this zoning?   
   Click or tap here to enter text.
10. (For City Annexations) Describe the prezoning that will apply to the proposal area upon annexation. Do the proposed uses conform to this prezoning?  
    Click or tap here to enter text.
11. List all known entitlement applications pending for the property (i.e., zone change, land division or other entitlements).  
    Click or tap here to enter text.
12. Describe the area surrounding the proposal

In Table A at the end of this questionnaire, describe existing land uses, general plans and zoning designations for lands adjacent to and surrounding the proposal area. The application is incomplete without this table.

1. Conformity with Spheres of influence
2. Is the proposal area within the sphere of influence (SOI) of the annexing agency?  
   Click or tap here to enter text.

#### If not, include a proposal to revise the SOI. Per Commission policy, SOIs generally will not be amended concurrently with an action on the related change of organization or reorganization. Click or tap here to enter text.

1. Conformity with an Urban Limit Line/Urban Growth Boundary

Is the proposal area within an Urban Limit Line or Urban Growth Boundary? If not, please explain.   
Click or tap here to enter text.

1. Conformity with County and City General Plans
2. Describe the existing General Plan designation(s) for the proposal area.  
   Click or tap here to enter text.
3. (For City Annexations) Describe the City General Plan designation(s) for the area.  
   Click or tap here to enter text.
4. Do the proposed uses conform to these plans? If not, please explain.  
   Click or tap here to enter text.
5. Topography and Natural Features
6. Describe the general topography of the proposal area and any significant natural features that may affect the proposal.  
   Click or tap here to enter text.
7. Describe the general topography of the area surrounding the proposal.  
   Click or tap here to enter text.
8. Agricultural Land
9. Does the proposal area include any agricultural land as defined in Gov. Code §56016, or prime agricultural land as defined in Gov. Code §56064? If so, please describe.  
   Click or tap here to enter text.
10. Will the proposal result in the conversion of agricultural land to non agricultural uses (i.e., immediately, over time, etc.)?

Click or tap here to enter text.

1. Is there any local agency (i.e., county, city, district) adopted agricultural preservation policy relating to this area? If so, please describe.

Click or tap here to enter text.

1. Does the proposal area include any agricultural preserve areas? If so, please describe.

Click or tap here to enter text.

1. Describe any agricultural lands adjacent to the proposal area.  
   Click or tap here to enter text.
2. Is any portion of the proposal area within a Land Conservation (Williamson) Act contract?
3. If “yes,” provide the contract number and date the contract was executed.  
   Click or tap here to enter text.
4. If “yes”, has a notice of non-renewal been filed? If so, when? If applicable, provide date of Williamson Act contract expiration/cancellation.  
   Click or tap here to enter text.
5. If this proposal is an annexation to a city, provide a copy of any protest filed by the annexing city against the contract when it was approved.   
   Click or tap here to enter text.
6. Please describe mitigation measures applicable to the loss of agricultural lands resulting from approval of this proposal (e.g., agricultural easements, agricultural buffers, exchange of land to be preserved for land that may be urbanized, etc.).  
   Click or tap here to enter text.

1. Open Space Land
2. Does the proposal area include Open Space land as defined in Government Code Section 65560? If so, please describe.  
   Click or tap here to enter text.
3. Does the proposal area have an open space easement? If so, please describe.  
   Click or tap here to enter text.
4. Is the proposal area within or adjacent to an approved greenbelt? If so, please describe.

Click or tap here to enter text.

1. Agricultural and Open Space Impact Assessment

This section applies to applications that include, or are contiguous to, open space and/or agricultural land as defined in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (“CKH”).

State law includes policies and priorities that guide development away from agricultural land and encourage development of land in existing boundaries and SOIs before annexing open space/agricultural land. Accordingly, Contra Costa LAFCO requires all proposals that include, or are contiguous to, agricultural and/or open space lands to include an Impact Assessment which shall address the following:

1. How does the proposal balance the State’s interest in preserving open space and agricultural lands against the need for orderly development?  
   Click or tap here to enter text.
2. What is the effect of the proposal on maintaining the physical and economic integrity of agricultural lands?  
   Click or tap here to enter text.
3. Can the proposal reasonably be expected to induce, facilitate, or lead to the conversion of existing agricultural and/or open space land to other uses?  
   Click or tap here to enter text.
4. How does the proposal guide development away from agricultural and/or open space lands?  
   Click or tap here to enter text.
5. How does the proposal facilitate development of existing vacant or non agricultural and/ or non open space lands for urban uses within the existing boundary or SOI of a local agency?  
   Click or tap here to enter text.
6. What measures does the proposal contain that will protect the physical and economic integrity of adjacent agricultural and/or open space land uses?  
   Click or tap here to enter text.
7. Relationship to Regional Housing Goals and Policies (City annexations only)

If this proposal will result in or facilitate an increase in the number of housing units, describe the extent to which the proposal will assist the annexing city in achieving its fair share of regional housing needs as determined by ABAG.

Click or tap here to enter text.

1. Population
2. Describe the number and type of existing dwelling units within the proposal area.  
   Click or tap here to enter text.
3. How many new dwelling units could result from or be facilitated by the proposal?   
   Click or tap here to enter text.

Single-family enter textMulti-family enter text

1. What is the projected population growth due to the proposal?  
   Click or tap here to enter text.
2. Plan for Providing Services - Government Services and Controls (per §56653)
3. Describe the services to be extended to the affected territory by this proposal.  
   Click or tap here to enter text.
4. Describe the level and range of the proposed services.  
   Click or tap here to enter text.
5. Indicate when the services can feasibly be provided to the proposal area.  
   Click or tap here to enter text.
6. Indicate any improvements or upgrading of structures, roads, sewers or water facilities or other conditions that will be required as a result of the proposal.  
   Click or tap here to enter text.
7. Identify how these services will be financed. Include both capital improvements and ongoing maintenance and operation.  
   Click or tap here to enter text.
8. Identify any alternatives for providing the services listed in Section (A) and how these alternatives would affect the cost and adequacy of services.  
   Click or tap here to enter text.
9. Ability of the annexing agency to provide services

Attach a statement from each annexing agency describing its ability to provide services that are the subject of the application, including the sufficiency of revenues (56668j).

1. Dependability of Water Supply for Projected Needs (56653)

If the proposal will result in or facilitate an increase in water usage, attach a statement from the retail water purveyor that describes the timely availability of water supplies that will be adequate for the projected needs.

1. Bonded indebtedness and zones – These questions pertain to long term debt that applies or will be applied to the affected property.

# Do agencies whose boundaries are being changed have existing bonded debt? Click or tap here to enter text. If so, please describe. Click or tap here to enter text.

# Will the proposal area be liable for payment of its share of this existing debt? Click or tap here to enter text. If yes, how will this indebtedness be repaid (property taxes, assessments, water sales, etc.)? Click or tap here to enter text.

# Should the proposal area be included within any Division or Zone for debt repayment?Click or tap here to enter text. If yes, please describe. Click or tap here to enter text.

# (For detachments) Does the detaching agency propose that the subject territory continue to be liable for existing bonded debt? Click or tap here to enter text. If yes, please describe. Click or tap here to enter text.

1. Environmental Impact of the Proposal

# Who is the "lead agency" for this proposal? Click or tap here to enter text.

# What type of environmental document has been prepared?

Categorically Exempt -- Class  EIR

Negative Declaration  Mitigated ND

Subsequent Use of Previous EIR

Identify the prior EIR. Click or tap here to enter text.

# If an EIR has been prepared, provide 6 disks and 10 hard copies of the Final EIR and one copy of the lead agency’s resolution listing significant impacts, mitigation measures and, if adopted, a statement of overriding considerations.

Click or tap here to enter text.

1. Boundaries

# Why are these particular boundaries being used? Ideally, what other properties should be included in and/or excluded from the proposal? Click or tap here to enter text.

# If any landowners have included only part of the contiguous land under their ownership, explain why the additional property is not included. Click or tap here to enter text.

1. Final Comments

# List any conditions LAFCO should include in its resolution of approval. Click or tap here to enter text.

# Provide any other comments or justifications regarding the proposal from any affected local agency, landowner or resident. Click or tap here to enter text.

# Enclose all pertinent staff reports and supporting documentation related to this proposal. Note any changes in the approved project that are not reflected in these materials. Click or tap here to enter text.

1. Notices and Staff Reports - List up to three persons *with email addresses* to receive copies of the LAFCO notice of hearing and staff report.  
   Click or tap here to enter text.

Who should be contacted if there are questions about this application?

Name Email Address Phone

Click or tap here to enter text.

1. Applicant's Certification - I hereby certify that the information contained in this application and accompanying documents is true, correct, and accurate to the best of my knowledge. In addition, I hereby agree to pay all required filing and processing fees required by the State of California and Contra Costa LAFCO, including any expenses for preparation of environmental documentation and any special studies needed to complete this application.

Signature Date

TABLE A

**Information regarding the areas surrounding the proposal area**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Existing Land Use** | **General Plan Designation** | **Zoning Designation** |
| East | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| West | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| North | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| South | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Other comments or notations:**Click or tap here to enter text.